

**From:** Jamie Wine <jamie@greenbuilt.org>  
**Subject:** Re: Invoice - Q3 FY23 Blue Horizons Project  
**To:** Kiera Bulan <kbulan@ashevillenc.gov>  
**Cc:** Bridget Herring <bherring@ashevillenc.gov>; Sam Ruark <sam@greenbuilt.org>; Hannah Egan <hannah@greenbuilt.org>; Amber Gilot <amber@greenbuilt.org>  
**Sent:** April 28, 2023 10:10 AM (UTC-04:00)

Hi Kiera,

I'm going through the narrative and spreadsheet comments now, we're pretty close there. Hannah and Summer will help me with a couple of the comments to be as precise as possible.

For Row 6:

I was under the impression we moved away from 'time and materials' billing and had moved into 'deliverables completed.' J has produced 2 products, and he's going to help us convene folks, live, probably this week as another deliverable. If we deliver on BIPOC outreach, would we not be able to bill for the full amount? Or, is that just for ESN weatherization billing we're doing that?

Would it be helpful for you if I added a longer section about this to the narrative? If the contract with J and the invoices he submitted are not sufficient documentation, do you want a copy of the cleared check, or do you need something else?

Row 12:

Amy talking at the meeting is like the tip of the iceberg. Her writing the report, submitting it as complete, and the work we do on our side to complete it is like 99% of the work. I guess I assumed here that this was sufficient to bill for the full amount. There's no other work to bill on this item, it would be cleared out. We have already paid Amy \$6,000 for her services, and \$6,000 more once we get paid by y'all.

Thank you,  
Jamie

On Wed, Apr 26, 2023 at 1:32 PM Kiera Bulan <[kbulan@ashevillenc.gov](mailto:kbulan@ashevillenc.gov)> wrote:

Hi Team,

Jackie and I have reviewed the invoice and documentation and have a couple of questions that need to be clarified/resolved before we can process payment. There are also a number of comments/questions/suggestions included in the [REDACTED] that do not directly impact invoice processing but will be important for us to get clear on as we head into Q4 and contract close out. I'll highlight the main issues in this email and welcome engagement to resolve or discuss more on the other items in the document.

- 1- (row 6) need documentation of "paid" on the \$3,000 paid to date to J. Hackett - invoices are included, please ask for receipts that document payment  
sub topic here that is not critical to Q3 invoice, but should be discussed is the inclusion of equity analysis specific to 100% renewable energy strategic plan that is outside the scope of this contract. If I'm reading the contract agreement with J accurately it looks like excluding that work will leave \$1,500 on the table across city/county contracts. I wonder if there are other funds supporting this work and/or if there are other plans to spend down this line item for expenses within scope ?
- 2-(row 12) - see comment, curious about plan for Vandermusser presentation to BHPCC - this needs resolution as it may impact the total \$ billed for Q3  
also related to comment conversation in row 3 about reporting out to full BHPCC in the interest of developing structures and systems to have deep program evaluation and discussion at the advisory committee level actually inform work and contract deliverables

Other comments and questions are reiterations of the need to keep 100% renewable strategic plan work out of scope, I think the text in the [REDACTED] is adequate. It looks from Jamie's comments on the Community Engagement tab row 11 that we expect to utilize these funds to support direct engagement as recommended by equity analysis process.

Let us know if there are additional questions or comments to move the invoice processing along.  
thanks!

Kiera

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Kiera Bulan, she/her/hers  
Sustainability Program Manager  
Sustainability Department

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On Thu, Apr 20, 2023 at 11:46 AM Kiera Bulan <[kbulan@ashevillenc.gov](mailto:kbulan@ashevillenc.gov)> wrote:

Thanks Jamie,

I've got invoice review on my calendar for tomorrow, I'll be in touch with any questions.

cheers,

Kiera

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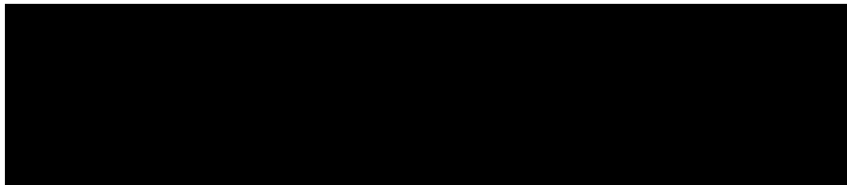
On Thu, Apr 20, 2023 at 11:37 AM Jamie Wine <[jamie@greenbuilt.org](mailto:jamie@greenbuilt.org)> wrote:  
I made a transpose error, and pulled Q1's total instead of Q3. Apologies.

The total for this quarter is \$29,056.21, I'm attaching a new invoice.



On Mon, Apr 17, 2023 at 5:50 PM Jamie Wine <[jamie@greenbuilt.org](mailto:jamie@greenbuilt.org)> wrote:  
Hi Kiera and Bridget,

Please see our invoice and documentation attached. Within the documents and spreadsheet there are links to relevant back up.



Let me know if you have any questions,  
Jamie

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Jamie Wine  
Clean Energy Program Manager [GBA FY23 Invoice document...](#)  
Green Built Alliance  
828-254-1995 (o)  
206-830-0015 (c) [Green Built Alliance Q3 Invoi...](#)  
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